

# 29th of September 2022 Trinidad and Tobago Job Vacancy Ads

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## 1. Administrative Assistant Vacancy

**Administrative Assistant Vacancy**

Administrative Assistant Vacancy

[\[View file #5087 online\]](#)

# VACANCIES

**Administrative Assistant-**  
**(Procurement Department , Commercial Business Development**  
**Department and Construction and Engineering Division)**  
**Commercial Business Officer - (Commercial Business**  
**Development Department)**

UDeCOTT is seeking to recruit suitably qualified and competent persons, on contract, to fill the vacancies as detailed:

The job descriptions are available for viewing on UDeCOTT's Official Website - [udecott.com](http://udecott.com)

Interested persons must submit completed applications comprising a *Cover Letter*; *CV*; *Copies of Academic Certificates and Proof of Vaccination against Covid-19*, either via email at [career@udecott.com](mailto:career@udecott.com) or via hard copy to UDeCOTT's Head Office and addressed as follows:

**Divisional Manager, Human Resources**  
**UDeCOTT Head Office**  
**38-40 Sackville Street**  
**Port of Spain**  
**Trinidad**

**The closing date for the receipt of applications in UDeCOTT are as follows:**

- **Administrative Assistant, Procurement Department –September 26, 2022 to October 02, 2022 by 4:00pm**
- **Administrative Assistant, Commercial Business Development Department– September 26, 2022 to October 02, 2022 by 4:00pm**
- **Administrative Assistant, Construction and Engineering Division – September 26, 2022 to October 02, 2022 by 4:00pm**
- **Commercial Business Officer, Commercial Business Development Department- September 26, 2022 to October 05, 2022 by 4:00pm**

**Applications received after this date and time will not be considered.**

**Unsuitable applications will not be acknowledged.**

[udecott.com](http://udecott.com)

2. Male Worker needed in St Helena - Rush savings supermart - Call or Whatsapp

## **Male Worker needed in St Helena - Rush savings supermart - Call or Whatsapp**


Male Worker Wanted

Madras, St.Helena

Rush savings supermart

Call or Whatsapp 274-8845

[\[View file #5088 online\]](#)



**Male Worker Wanted  
Madras, St.Helena  
Rush savings supermart  
Call or Whatsapp 274-8845**

3. Rituals Coffee House Vacancies

## Rituals Coffee House Vacancies

Rituals Coffee House Vacancies  
[\[View file #5089 online\]](#)



LAUNCH INTO A  
*Better Brighter Career*  
RIGHT HERE AT GLOBAL BRANDS  
*Come talk to our Recruiters!*

**Date: Saturday October 1st, 2022**  
**Time: 10am - 4pm**  
**Venue: Trincity Mall**

Applicants must walk with 2 forms of ID





4. 3 Vacancies - Receptionist, Handyman, Gardener wanted a tobago guesthouse

### 3 Vacancies - Receptionist, Handyman, Gardener wanted a tobago guesthouse

3 Vacancies - Receptionist, Handyman, Gardener wanted a tobago guesthouse

[\[View file #5090 online\]](#)

**TOBAGO VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START. SAME DEDICATION

**Guest House**

RECEPTIONIST, HANDYMAN,  
Gardener for Tobago Guesthouse.

**Call: 631-0976/ 313-4320**

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5. 5 Vacancies wanted at Trucking Company. Click here To see

## 5 Vacancies wanted at Trucking Company. Click here To see

5 Vacancies wanted at Trucking Company. Click here To see

[\[View file #5091 online\]](#)



**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START. SAME DEDICATION

EMPLOYMENT OPPORTUNITY EXPERIENCE PERSONS  
WANTED FOR TRUCKING COMPANY

- \*Class 5 Drivers for Container Haulage
- \*B-Class Heavy Equipment Mechanic
- \*Tyre Mechanic/ Must be able to multi-task
- \*Administrative Logistics Personnel
- \*Welder/ Fabricator

**TELE: 313-2284**  
**Email Resume to: [sgokool@yesslitt.com](mailto:sgokool@yesslitt.com)**

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## 6. Bartender Vacancy at Five Island Park

**Bartender Vacancy at Five Island Park**

Bartender Vacancy at Five Island Park  
[\[View file #5092 online\]](#)

**Part-Time Shift**

# BARTENDER

**Overview:** To provide outstanding bartending skills in both the Water and Amusement Parks. The position requires a great deal of professionalism and integrity.

**Duties and Responsibilities:**

- Verifying age identification of all guests to ensure compliance with the Liquor Laws
- Greeting and offering our guests a selection of drinks, both alcoholic and non-alcoholic, and suggesting specialty, promotional liquors
- Maintaining quality and portion controls, completing transactions accurately and efficiently
- Ensure our guests are not “overserved”
- Handling situations responsibly and tactfully when guests have had too much to drink
- Responsible for the day-to-day operation, maintenance and cleanliness of the bar, including changing and maintaining draft beer and liquor dispensing systems
- Other duties as assigned

**Education and Experience:**

- Minimum of three (3) C.S.E.C. or C.X.C. subjects which should include Mathematics and English
- Certification from THTI or similar institution
- At least two (2) years’ relevant experience
- Must have a current food badge

**Skill requirements:**

- Oral Communication Skills
- Self-Motivated
- Observational skills
- Customer Relations
- Organization

**Other requirements:**

- Must be able to interact well with all team members and guests
- Must maintain professionalism at all times
- Must be able to stand for long hours
- Ability to lift to 25 lbs
- Must be able to work on a shift system, on weekends and public holidayss

**TO APPLY: VISIT <https://www.5islandspark.com/jobs> OR email [hr@5islandspark.com](mailto:hr@5islandspark.com)**

7. Candylicious wanTs Team Members in TrinciTy Mall

## Candylicious wanTs Team Members in TrinciTy Mall

Candylicious wanTs Team Members in TrinciTy Mall

[\[View file #5093 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
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**NOW HIRING!**  
CANDYLICIOUS  
is recruiting Team Members.  
Two recent passport sized photos,  
original and copy of ID.  
**Apply in person to:  
Candylicious, Trincity Mall.**

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8. Cashier Wanted in San Fernando

## Cashier Wanted in San Fernando

Cashier Wanted in San Fernando

[\[View file #5094 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START. SAME DEDICATION

**CASHIER WANTED**  
for San Fernando area.  
Must live within close proximity.  
Must be able to rotate 24hour shifts.  
18.00/hr

**Send resumes to**  
**admin@petrogastt.com**

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9. Corporate Personal Assistant wanted in West Trinidad

## Corporate Personal Assistant wanted in West Trinidad

Corporate Personal Assistant wanted in West Trinidad

[\[View file #5095 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START... SAME DEDICATION

CORPORATE PERSONAL Assistant wanted  
for a CEO-West Trinidad  
Requirements:

- Bachelor's degree in any discipline.
- Proven work experience in an assistant role.
- Organizational and time management skills
- Proficiency in Microsoft office.

**Please send to**  
**[tanishamohammed2919@gmail.com](mailto:tanishamohammed2919@gmail.com):**  
**-Your Resume -Your LinkedIn Profile**

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10. Dental Assistant in St James

## Dental Assistant in St James

DenTal AssisTanT in ST James

[\[View file #5096 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START... SAME DEDICATION

DENTAL ASSISTANT,  
part-time, evenings.  
St. James.

**Call:**  
**628-6263, 381-8669**

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11. Diesel Mechanic Vacancy in tobago

## Diesel Mechanic Vacancy in tobago

Diesel Mechanic Vacancy in tobago

[\[View file #5097 online\]](#)



**TOBAGO VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START. SAME DEDICATION

**DIESEL MECHANIC.  
TOBAGO.**

**Call: 681-7020**

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12. Female Sales Rep wanted at Tile Store in San Fernando

## Female Sales Rep wanted at Tile Store in San Fernando

Femal Sales REp wanTed aT Tile STore in San Fernando

[\[View file #5098 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START... SAME DEDICATION

**FEMALE SALES REPRESENTATIVE  
WANTED FOR TILE STORE  
IN SAN FERNANDO.**

**PLEASE WHATSAPP RESUMES TO  
372-1147**

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13. Female Lotto Terminal Operator wanted in Tobago

## Female Lotto Terminal Operator wanted in Tobago

Female LoTTo Terminal OperaTor wanTEd in Tobago

[\[View file #5099 online\]](#)

**TOBAGO VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START... SAME DEDICATION

VACANCY RESPONSIBLE AND HONEST  
FEMALE LOTTO TERMINAL OPERATOR  
(TOBAGO).  
VACCINATION MANDATORY  
**Contact 684-5061/ 474-9220.**  
We Train!!

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## 14. Lifeguard Vacancies at Five Islands

**Lifeguard Vacancies at Five Islands**

Lifeguard Vacancies at Five Islands  
[\[View file #5100 online\]](#)



# LIFEGUARD VACANCIES

## LOOKING FOR A FUN PART-TIME JOB?

**JOB REQUIREMENTS:**

- Must be 17 years or older
- Must have Basic or Strong Swimming Skills
- Previous experience or training in competitive water-based activities or sports will be an asset
- Must be friendly and customer-focused
- Must be able to work a shift system on weekends, public holidays and during vacation periods.

## WE WILL TRAIN YOU

**Note:** Once selected, applicants would be required to attend 3 consecutive days of training during the week.

**TO APPLY:**  
Online: [www.5islandspark.com/jobs](http://www.5islandspark.com/jobs) or  
email application to [hr@5islandspark.com](mailto:hr@5islandspark.com)

15. Male Janitor wanted at Auto Shop

## Male Janitor wanted at Auto Shop

Male Janitor wanted at Auto Shop

[\[View file #5101 online\]](#)

**VACANCY**  
source: express classifieds

**MALE JANITOR,  
Auto Shop.**

**Call:  
769-0550**

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16. Male Office CLerk Vacancy in Cunupia

## Male Office CLerk Vacancy in Cunupia

Male Office CLerk Vacancy in Cunupia  
[\[View file #5102 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
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SHEIK LISHA LTD. REQUIRES:  
MALE OFFICE CLERK  
Computer Literacy.  
Able to work in a fast pace environment.

**Apply in person**  
**#44 SMR Warrenville, Cunupia**

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17. Operations Officer Wanted in West Trinidad

## Operations Officer Wanted in West Trinidad

Operations Officer Wanted in West Trinidad  
[\[View file #5103 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START. SAME DEDICATION

**OPERATIONS OFFICER wanted-West Trinidad**  
Requirements:

- Bachelor's degree in operations management or related field.
- Master's degree in any discipline.
- Extensive work experience as an operations officer/manager or similar role.
- Proficiency in all Microsoft office related applications.

**Please send to**  
**[tanishamohammed2919@gmail.com](mailto:tanishamohammed2919@gmail.com):**  
**-Your Resume -Your LinkedIn Profile**

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18. Pharmacy Technician Needed

## Pharmacy Technician Needed

Pharmacy Technician Needed

[\[View file #5104 online\]](#)



**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START... SAME DEDICATION

**PHARMACY TECHNICIAN NEEDED.**

**Call:**  
**715-8505, 304-5300**

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19. Pre-school and Daycare Assistant wanted in Barataria

## Pre-school and Daycare Assistant wanted in Barataria

Pre-school and Daycare AssisTanT wantEd in BaraTaria

[\[View file #5105 online\]](#)

**VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START... SAME DEDICATION

**DAYCARE/ PRE-SCHOOL Hiring  
Pre-school & Daycare Assistant  
Barataria.**  
**Call: 219-9665**

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20. Secretary wanted at Tyre Shop in Curepe

## Secretary wanted at Tyre Shop in Curepe

Secretary wanted at Tyre Shop in Curepe

[\[View file #5106 online\]](#)

**VACANCY**  
source: express classifieds

**SECRETARY WANTED,  
Tyre Shop Curepe.**  
**Call: 294-9375.**

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21. Tobago is hiring bakers and Assistant Bakers (Preferably Male)

## Tobago is hiring bakers and Assistant Bakers (Preferably Male)

Tobago is hiring bakers and AssisTanT Bakers (Preferably Male)

[\[View file #5107 online\]](#)

**TOBAGO VACANCY**  
source: express classifieds

**RIGHTJOB VACANCY**  
A FRESH START... SAME DEDICATION

Well established bakery in Tobago  
is now hiring bakers  
& Assistant Bakers (Preferrably Male)  
**Call 234-0456, 785-7060**

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